



Harris Church of England Academy

Policy

Alternative Curriculum Policy

To be tabled at Full Governing Body for Approval

Date Tabled:	Spring 2025
Review Date:	Spring 2026

Aim

We recognise that there is a need to ensure that our curriculum is inclusive and offers opportunities for all to succeed. There is a need to provide provision for those that need support to achieve their potential outside of what is accessible within the school based classroom. To facilitate this individual learning pathway, the school works with a number of local providers to help those students succeed who may struggle to reach their potential in a school based environment.

The school is able to access a variety of alternative provision placements however there is a clear rationale in place to ensure that this provision is for the benefit of the student's academic progress. We currently work in partnership with various AP such as: Warwickshire College, Positive About Young People (PAYP), Nulogic, Leamington Vineyard Learning Centre, Shaftesbury, Circles Network, UNEEK Learning and Education for Children Out of School (Warwickshire Flexible Learning Team) to provide an array of Key Stage 3 and 4 courses. Alongside this the school runs its own internal alternative provision programme.

Recommendations for Alternative Placement

Where	When	Who	Criteria
PAYP (The Emscote School)	As appropriate	Mrs Blackburn	Academic referral as well as parental request for consideration. Health and safety concerns regarding behavior are also taken into consideration.
Leamington Vineyard Learning Centre	As appropriate	Mrs Blackburn	Harris Church of England Academy identifies the students and/or offers the placements in partnership with the EIP. Academic referral as well as parental request for consideration. Health and safety concerns regarding behavior are also taken into consideration.
Circles Network	As appropriate	Mrs Blackburn	Harris Church of England Academy identifies the students and/or offers the placements in partnership with the EIP. Academic referral as well as parental request for consideration. Health and safety concerns regarding behavior are also taken into consideration.
Ignition	As appropriate	Mrs Blackburn	Harris Church of England Academy identifies the students and/or offers the placements in partnership with the EIP. Academic referral as well as parental request for consideration. Health and safety concerns regarding behavior are also taken into consideration.
UNEEK Learning	As appropriate	Mrs Blackburn	Harris Church of England Academy identifies the students and/or offers the placements in partnership with the EIP. Academic referral as well as parental request for consideration. Health and safety concerns regarding behavior are also taken into consideration.
Warwickshire College	As appropriate	Mrs Blackburn	Harris Church of England Academy identifies the students and/or offers the placements in partnership with the EIP. Academic referral as well as parental request for consideration. Health and safety concerns regarding behavior are also taken into consideration.
Nulogic	As appropriate	Mrs Blackburn	Harris Church of England Academy identifies the students and/or offers the placements in partnership with the EIP. Academic referral as well as parental request for consideration. Health and safety concerns regarding behavior are also taken into consideration.

Work Experience	As appropriate	Anna Wilson/ Mrs Roberson	Students are placed on selective work experience in year 10 and 11 when opportunities are identified that meet their future aspirations.
Education for Children Out of School (Warwickshire Flexible Learning Team)	As appropriate	Mrs Blackburn Mrs Hummel	Parent/Carer self-referral. When a student's attendance falls below 90% and medical issues are identified as a barrier to regularly attending school.
FreshStart	As appropriate	Mrs Blackburn	
Make Learning Work	As appropriate	Mrs Blackburn	
Wimbledon Schools	As appropriate	Mrs Blackburn	
Tute	As appropriate	Mrs Blackburn	
Flourish at the Farm	As appropriate	Mrs Blackburn	
Bespoke Provision	As appropriate	Mrs Blackburn & Mrs Hummel	Academic referral as well as parental request for consideration. Health and safety concerns regarding behavior are also taken into consideration.
Offsite Direction	As appropriate	Mrs Blackburn	Referral of students through the Fair Access Protocol (FAP)

Accountabilities

- Mrs Blackburn (Assistant Head)
Attainment and attendance at Positive About Young People (PAYP), UNEEK Learning, Ignition, Circles Network, Nullogic, Leamington Vineyard Learning Centre, Warwickshire College and students on OSDs, Tute, FreshStart in Education, Flourish at the Farm, Make Learning Work and Wimbledon Schools
- Mrs Roberson (Business Manager, SLT)
Attainment and attendance on work experience, My Tutor.
- Mrs Hummel (SENCO)
Education for Children Out of School (Warwickshire Flexible Learning Team) or any other bespoke packages.

Establishing Provision

Once a recommendation for an alternative placement has been made and ratified, placement meetings are held as follows:

- PAYP: meeting between the Harris Church of England Academy Alternative Provision Coordinator and PAYP coordinator
- Ignition: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Ignition coordinator
- Leamington Vineyard Learning Centre: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Leamington Vineyard Learning Centre coordinator
- Nullogic: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Nullogic coordinator

- Warwickshire College: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Warwickshire College coordinator
- Circles Network: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Circles Network coordinator
- UNEEK Learning: meeting between the Harris Church of England Academy Alternative Provision Coordinator and UNEEK Learning coordinator
- Warwickshire Flexible Learning Team: meeting between the relevant Head of Year and Assistant Head with responsibility for Pastoral, SENCO and Warwickshire Flexible Learning Team coordinator
- Make Learning Work: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Make Learning Work coordinator
- Flourish at the Farm: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Flourish at the Farm coordinator

Monitoring

- PAYP: meeting between the Harris Church of England Academy Alternative Provision Coordinator and PAYP coordinator
- Ignition: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Ignition coordinator
- Leamington Vineyard Learning Centre: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Leamington Vineyard Learning Centre coordinator
- Nullogic: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Nullogic coordinator
- Warwickshire College: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Warwickshire College coordinator
- Circles Network: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Circles Network coordinator
- UNEEK Learning: meeting between the Harris Church of England Academy Alternative Provision Coordinator and UNEEK Learning Coordinator
- Warwickshire Flexible Learning Team: meeting between the relevant Head of Year and Assistant Head with responsibility for Pastoral, SENCO and Warwickshire Flexible Learning Team coordinator
- Make Learning Work: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Make Learning Work coordinator
- Flourish at the Farm: meeting between the Harris Church of England Academy Alternative Provision Coordinator and Flourish at the Farm coordinator

Progress

- Targets communicated to 'receiving' institution on commencement of placement
- Regular reports received from all establishments on the progress of all
- Half termly visits to all establishments to carry out quality assurance and to check student progress.

Attendance

Monitored by the Harris Church of England Academy Attendance officer (Mrs Fricker) and Mrs Blackburn (Assistant Head – Inclusion)/Mrs Hood (Assistant Head –Safeguarding and Attendance)

Pastoral

- All students on part-time timetable remain in a Harris Church of England Academy tutor group. They are supported through the school's tutorial programme and receive pastoral support via the appropriate house team.
- Parental and student surveys take place once a year during the spring term to review the placements and inform planning for the following year.
- Half termly visits to each placement for quality assurance and to review placements.
- Quality assurance paperwork completed during the visit and submitted to the Assistant Head (Inclusion).
- Regular parent meetings take place to review placements and inform planning.

Appendix 1 - Contact Details

Warwickshire College – Moreton Morrell Campus

Moreton Morrell College,
Moreton Morrell,
Warwick,
Warwickshire,
CV35 9BP

Chris Gately
Tel. 01926 884820

Warwickshire College – Wood Street

Unit 17/18
Webb Ellis Business Park
Wood Street
Rugby
Warwickshire
CV21 1NP

Chris Gately
Tel. 01926 884820

Warwickshire College – Rugby Campus

Rugby College
Technology Drive
Rugby
Warwickshire
CV21 1AR

Emma Richards
Tel. 01926 884820

Positive about Young People (PAYP) The Emscote School

Nelsons lane Industrial Estate
Nelsons Lane
Warwick
CV34 5JB

Parneet Kang
Tel. 02476 312295

Ignition

Unit 1, The Priory Gates Barn
Priory Road
Wolston
CV8 3FX

Suzi Miles
Tel. 07746 250 585

<https://covmat.sharepoint.com/sites/Harris/Shared Documents/SLT Secretary/CBt/2024-25/Policies/Alternate Curriculum - Spring 25.docx>

Leamington Vineyard Learning Centre

Bilton Methodist Church,
Main Street,
Bilton,
CV22 7ND

Amanda Woodward
Tel. 07340 820763

U-NEEK Learning

U-NEEK Learning Limited
Uneek House
4A Druid Street
Hinckley
Leicestershire
LE10 1QH

Jay Treacy
Tel. 01455234611

Circles Network

The Penthouse
Coventry Road
Cawston
Rugby
CV23 9JP

Danielle Osborne
Tel. 01788 816671

Warwickshire Flexible Learning Team

Oakfield Park
32 Bilton Road
Rugby
CV22 7AL

Tel. 01926 742459

Nullogic

Nullogic Training
25 St Columbas Close
CV1 4BX

Paige Dutton
Tel. 01214 812773
Email contact@nullogictraining.co.uk

Ethical Inclusion Panel (EIP)

fapassessmentgateway@warwickshire.gov.uk

Sam Geehan

samanthageehan@warwickshire.gov.uk

Tel. 07714745665

Tute Education Limited

Halladale House

Lakeside

Chester Business Park

Chester

CH4 9QT

Tel. 0330 3309751

Wimbledon School of English

41 Worple Road

Wimbledon

London

SW19 4JZ

Flourish at the Farm

Kings Lane

Snitterfield

Stratford-upon-Avon

CV37 0QA

Tel. 01798 576600

Make Learning Work

Berrington Lodge

93 Tettenhall Road

Wolverhampton

WV3 9PE

Nicki Harris

Tel. 01902 426406

Appendix 2 – Warwickshire College Protocol

Attendance	The Attendance Officer (Mrs Fricker) at Harris Church of England Academy monitors the students' attendance on a daily basis. If a student is absent from Warwickshire College, a phone call is made to the parent/carer
Behaviour	Warwickshire College informs alternative provision coordinator (Mrs Blackburn) who contacts the parents/carers directly
Closure, TEDs, snow days	Warwickshire College planned closure, Warwickshire College to inform academy attendance officer - letter home to parents/carers via students. Snow day closure: Warwickshire College to advise the academy's attendance officer. Students are notified via the Harris Church of England Academy procedures.
School closure	If the academy is closed but Warwickshire College remains open (e.g. training days) students are still to attend Warwickshire College
Emergency medical / injury	Warwickshire College deal with any medical emergencies and contact the Academy. The Head of Year to follow-up with the parent/carer
Selection of students for course	Mrs Blackburn on recommendation from the relevant Head of Year and from academic referrals
Interviews (post selection)	Warwickshire College' coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	Harris Church of England Academy
Distribution of free school meal vouchers	Relevant Head of Year
Monitoring of student progress	Mrs Blackburn
Certification	Warwickshire College schools' coordinator

Appendix 3 – Ignition, Protocol

Attendance	The Attendance Officer (Mrs Fricker) at Harris Church of England Academy monitors the students' attendance on a daily basis. If a student is absent from Ignition, a phone call is made to the parent/carers
Behaviour	Ignition informs alternative provision coordinator (Mrs Blackburn) who contacts the parents/carers directly
Closure, TEDs, snow days	Ignition planned closure, Ignition to inform academy attendance officer - letter home to parents/carers via students. Snow day closure: Ignition to advise the academy's attendance officer. Students are notified via the Harris Church of England Academy procedures.
School closure	If the academy is closed but Ignition remains open (e.g. training days) students are still to attend Ignition
Emergency medical / injury	Ignition deal with any medical emergencies and contact the Academy. The Head of Year to follow-up with the parent/carers
Selection of students for course	Mrs Blackburn on recommendation from the relevant Head of Year and from academic referrals
Interviews (post selection)	Ignition coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	Harris Church of England Academy
Distribution of free school meal vouchers	Relevant Head of Year
Monitoring of student progress	Mrs Blackburn
Certification	Ignition coordinator

Appendix 4 – Uneek Learning Protocol

Attendance	The Attendance Officer (Mrs Fricker) at Harris Church of England Academy monitors the students' attendance on a daily basis. If a student is absent from Uneek Learning, a phone call is made to the parent/carer
Behaviour	Uneek Learning informs alternative provision coordinator (Mrs Blackburn) who contacts the parents/carers directly
Closure, TEDs, snow days	Uneek Learning planned closure, Uneek Learning to inform academy attendance officer - letter home to parents/carers via students. Snow day closure: Uneek Learning to advise the academy's attendance officer. Students are notified via the Harris Church of England Academy procedures.
School closure	If the academy is closed but Uneek Learning remains open (e.g. training days) students are still to attend Uneek Learning
Emergency medical / injury	Uneek Learning deal with any medical emergencies and contact the Academy. The Head of Year to follow-up with the parent/carer
Selection of students for course	Mrs Blackburn on recommendation from the relevant Head of Year and from academic referrals
Interviews (post selection)	Uneek Learning coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	Harris Church of England Academy
Distribution of free school meal vouchers	Relevant Head of Year
Monitoring of student progress	Mrs Blackburn
Certification	Uneek Learning coordinator

Appendix 5 – Leamington Vineyard Learning Centre Protocol

Attendance	The Attendance Officer (Mrs Fricker) at Harris Church of England Academy monitors the students' attendance on a daily basis. If a student is absent from Leamington Vineyard Learning Centre, a phone call is made to the parent/carer
Behaviour	Leamington Vineyard Learning Centre informs alternative provision coordinator (Mrs Blackburn) who contacts the parents/carers directly
Closure, TEDs, snow days	Leamington Vineyard Learning Centre planned closure, Leamington Vineyard Learning Centre to inform academy attendance officer - letter home to parents/carers via students. Snow day closure: Leamington Vineyard Learning Centre to advise the academy's attendance officer. Students are notified via the Harris Church of England Academy procedures.
School closure	If the academy is closed but Leamington Vineyard Learning Centre remains open (e.g. training days) students are still to attend Leamington Vineyard Learning Centre
Emergency medical / injury	Leamington Vineyard Learning Centre deal with any medical emergencies and contact the Academy. The Head of Year to follow-up with the parent/carer
Selection of students for course	Mrs Blackburn on recommendation from the relevant Head of Year and from academic referrals
Interviews (post selection)	Leamington Vineyard Learning Centre coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	Harris Church of England Academy
Distribution of free school meal vouchers	Relevant Head of Year
Monitoring of student progress	Mrs Blackburn
Certification	Leamington Vineyard Learning Centre coordinator

Appendix 6 – Circles Network Protocol

Attendance	The Attendance Officer (Mrs Fricker) at Harris Church of England Academy monitors the students' attendance on a daily basis. If a student is absent from Circles Network, a phone call is made to the parent/carer
Behaviour	Circles Network informs alternative provision coordinator (Mrs Blackburn) who contacts the parents/carers directly
Closure, TED's, snow days	Circles Network planned closure, Circles Network to inform academy attendance officer - letter home to parents/carers via students. Snow day closure: Circles Network to advise the academy's attendance officer. Students are notified via the Harris Church of England Academy procedures.
School closure	If the academy is closed but Circles Network remains open (e.g. training days) students are still to attend Circles Network
Emergency medical / injury	Circles Network deal with any medical emergencies and contact the Academy. The Head of Year to follow-up with the parent/carer
Selection of students for course	Mrs Blackburn on recommendation from the relevant Head of Year and from academic referrals
Interviews (post selection)	Circles Network coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	Harris Church of England Academy
Distribution of free school meal vouchers	Relevant Head of Year
Monitoring of student progress	Mrs Blackburn
Certification	Circles Network coordinator

Appendix 7 – Flexible Learning Team Protocol

Attendance	Daily responsibility of Flexible Learning Team. A weekly summary is sent to Mrs Fricker.
Behaviour	Responsibility of Flexible Learning Team. They then notify the relevant Head of Year which may necessitate the withdrawal of their place.
College closure, TED's, snow days	Responsibility of Flexible Learning Team
School closure	Students follow Flexible Learning Team calendar, so are not affected by Harris CofE Academy training days or closures.
Emergency medical / injury	Responsibility of Flexible Learning Team
Selection of students for course	Harris Church of England Academy SENCO on recommendation of the relevant Head of Year (after production of medical evidence and with permission of parents/ carers)
Interviews (post selection)	Flexible Learning Team coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	N/A
Distribution of free school meal vouchers	N/A
Monitoring of student progress	Harris Church of England Academy SENCO
Certification	Responsibility of Flexible Learning Team

Appendix 8 – Positive about Young People (PAYP) Protocol

Attendance	The Attendance Officer (Mrs Fricker) at Harris Church of England Academy monitors the students' attendance on a daily basis. If a student is absent from PAYP, a phone call is made to the parent/carer
Behaviour	PAYP informs alternative provision coordinator (Mrs Blackburn) who contacts the parents/carers directly
Closure, TED's, snow days	PAYP planned closure, PAYP to inform academy alternative provision coordinator - letter home to parents/carers via students. Snow day closure: PAYP to advise the academy's attendance officer. Students are notified via the Harris Church of England Academy procedures.
School closure	If the academy is closed but PAYP remains open (e.g. training days) students are still to attend PAYP
Emergency medical / injury	PAYP deal with any medical emergencies and contact the Academy. The Head of Year to follow-up with the parent/carer
Selection of students for course	Mrs Blackburn on recommendation from the relevant Head of Year and from academic referrals
Interviews (post selection)	PAYP coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	Harris Church of England Academy
Distribution of free school meal vouchers	Relevant Head of Year
Monitoring of student progress	Mrs Blackburn
Certification	Harris Church of England Academy and PAYP coordinator

Appendix 9– Nullogic Training

Attendance	The Attendance Officer (Mrs Fricker) at Harris Church of England Academy monitors the students' attendance on a daily basis. If a student is absent from Nullogic, a phone call is made to the parent/carer
Behaviour	Nullogic informs alternative provision coordinator (Mrs Blackburn) who contacts the parents/carers directly
Closure, TED's, snow days	Nullogic planned closure, Nullogic to inform academy alternative provision coordinator - letter home to parents/carers via students. Snow day closure: Nullogic to advise the academy's attendance officer. Students are notified via the Harris Church of England Academy procedures.
School closure	If the academy is closed but Nullogic remains open (e.g. training days) students are still to attend Nullogic
Emergency medical / injury	Nullogic deal with any medical emergencies and contact the Academy. The Head of Year to follow-up with the parent/carer
Selection of students for course	Mrs Blackburn on recommendation from the relevant Head of Year and from academic referrals
Interviews (post selection)	Nullogic coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	Harris Church of England Academy
Distribution of free school meal vouchers	Relevant Head of Year
Monitoring of student progress	Mrs Blackburn
Certification	Harris Church of England Academy and Nullogic coordinator

Appendix 10 – Flourish at the Farm

Attendance	The Attendance Officer (Mrs Fricker) at Harris Church of England Academy monitors the students' attendance on a daily basis. If a student is absent from Flourish at the Farm, a phone call is made to the parent/carers
Behaviour	Flourish at the Farm informs alternative provision coordinator (Mrs Blackburn) who contacts the parents/carers directly
Closure, TEDs, snow days	Flourish at the Farm planned closure, Flourish at the Farm to inform academy attendance officer - letter home to parents/carers via students. Snow day closure: Flourish at the Farm to advise the academy's attendance officer. Students are notified via the Harris Church of England Academy procedures.
School closure	If the academy is closed but Flourish at the Farm remains open (e.g. training days) students are still to attend Flourish at the Farm
Emergency medical / injury	Flourish at the Farm deal with any medical emergencies and contact the Academy. The Head of Year to follow-up with the parent/carers
Selection of students for course	Mrs Blackburn on recommendation from the relevant Head of Year and from academic referrals
Interviews (post selection)	Flourish at the Farm coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	Harris Church of England Academy
Distribution of free school meal vouchers	Relevant Head of Year
Monitoring of student progress	Mrs Blackburn
Certification	Flourish at the Farm coordinator

Appendix 11 – Make Learning Work

Attendance	The Attendance Officer (Mrs Fricker) at Harris Church of England Academy monitors the students' attendance on a daily basis. If a student is absent from Make Learning Work, a phone call is made to the parent/carer
Behaviour	Make Learning Work informs alternative provision coordinator (Mrs Blackburn) who contacts the parents/carers directly
Closure, TEDs, snow days	Make Learning Work planned closure, Make Learning Work to inform academy attendance officer - letter home to parents/carers via students. Snow day closure: Make Learning Work to advise the academy's attendance officer. Students are notified via the Harris Church of England Academy procedures.
School closure	If the academy is closed but Make Learning Work remains open (e.g. training days) students are still to attend Make Learning Work
Emergency medical / injury	Make Learning Work deal with any medical emergencies and contact the Academy. The Head of Year to follow-up with the parent/carer
Selection of students for course	Mrs Blackburn on recommendation from the relevant Head of Year and from academic referrals
Interviews (post selection)	Make Learning Work coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	Harris Church of England Academy
Distribution of free school meal vouchers	Relevant Head of Year
Monitoring of student progress	Mrs Blackburn
Certification	Make Learning Work coordinator

Appendix 12 – Other Placements Sourced by Harris

Attendance	The Attendance Officer (Mrs Fricker) at Harris Church of England Academy monitors the students' attendance on a daily basis. If a student is absent from The other placement sourced by Harris, a phone call is made to the parent/carer
Behaviour	The other placement sourced by Harris informs alternative provision coordinator (Mrs Blackburn) who contacts the parents/carers directly
Closure, TEDs, snow days	The other placement sourced by Harris planned closure, The other placement sourced by Harris to inform academy attendance officer - letter home to parents/carers via students. Snow day closure: The other placement sourced by Harris to advise the academy's attendance officer. Students are notified via the Harris Church of England Academy procedures.
School closure	If the academy is closed but The other placement sourced by Harris remains open (e.g. training days) students are still to attend The other placement sourced by Harris
Emergency medical / injury	The other placement sourced by Harris deal with any medical emergencies and contact the Academy. The Head of Year to follow-up with the parent/carer
Selection of students for course	Mrs Blackburn on recommendation from the relevant Head of Year and from academic referrals
Interviews (post selection)	The other placement sourced by Harris coordinator
Funding	Harris Church of England Academy
Ordering uniform/special equipment	Harris Church of England Academy
Distribution of free school meal vouchers	Relevant Head of Year
Monitoring of student progress	Mrs Blackburn
Certification	The other placement sourced by Harris coordinator