

Harris Church of England Academy

Harris Drive, Overslade Lane, Rugby, Warwickshire CV22 6EA
Telephone: 01788 812549
office@harriscofeacademy.co.uk | www.harris.covmat.org
Headteacher Mrs Roberta Harrison



October 2023

Dear Parents and Guardians,

As we approach the upcoming examination period, we would like to provide you with some crucial information to help your child navigate this important time successfully. This letter outlines the regulations and procedures set forth by JCQ (Joint Council for Qualifications) that our school is mandated to follow.

Additionally, you will find some valuable revision techniques, proven to be effective in aiding students with their studies. Our aim is to ensure that both you and your child feel prepared and supported during this challenging phase.

Useful exams information



Joint Council for
Qualifications ^{CIC}

These Instructions have been produced to enable all centres to administer examinations consistently and securely so that the integrity of the assessment process can be maintained.

The school must ensure that the JCQ Information for candidates documents (on-screen tests, social media and written examinations) are distributed to all candidates whether electronically or in hard copy format prior to examinations taking place.

These instructions can be found at:

www.jcq.org.uk/exams-office/information-for-candidates-documents/



The Diocese of Coventry Multi Academy Trust.
An exempt charity and a company limited by guarantee, registered in England and Wales No 8422015.
Registered Office: St James' Church of England Academy, Barbridge Road, Bulkington, Bedworth, CV12 9PF



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Further support and information can be found on our website:

<https://www.harris.covmat.org/examinations>



If you have any queries relating to the running of our exams, please contact our team directly at exams@harriscofeacademy.co.uk

For all subject-specific queries, please direct them to the subject teachers.

Revision techniques

As many of my former History and Citizenship students know, I am a huge proponent of the "20-20-20" revision method. This entails three 20-minute focused study sessions in an evening (20 minutes per subject). Below I have given example segments from several subjects, as follows:

- First 5 minutes:
 - Recall from a self-made quiz from the last time they revised.
 - A 15 question quiz on the themes in Animal Farm?
- Next 5 minutes:
 - Mind mapping what they know about a specific topic within a subject.
 - What do the Milgram and Stanford experiments show about obedience?
- Next 5 minutes:
 - Supplementing this mind map in a different colour pen from resources.
 - Taking a Biology textbook and labelling the role and internal structure of the heart
- Final 5 minutes:
 - Creating quiz questions from the topic or answering a GCSE style question.
 - Use a mobile app such as *My Past Papers* to access papers and try a specific question

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This simple but consistent structure is manageable and efficient. It will add up to hours of quality revision over time without creating a mind-set of having to study for hours on end.

Subjects	Exam Board	QR Code	Website
English Language, English Literature, All Science Awards, Religious Studies, Physical Education & Psychology.	AQA		https://www.aqa.org.uk/
Mathematics	Pearson Edexcel		https://qualifications.pearson.com/en/home.html
Art & Design & Business Studies	OCR		https://ocr.org.uk/
Food Preparation	WJEC		https://www.wjec.co.uk/

Chris O'Shea



Assistant Head – Exam & Data



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